

Finding a qualified employee can be...

→ Clerical    → Technical  
→ Industrial    → Managerial

Specializing in both temporary and permanent employee placement, Berks & Beyond can recruit and place employees in any industry-specific position. The list below is just a sampling of the job openings we serve.

**Clerical**

Administrative Assistant  
Bookkeeper  
Customer Service  
Data Entry  
Payroll Clerk  
Receptionist  
Secretarial

**Professional**

Accountant  
Drafting  
Human Resources  
Finance  
Mechanical Engineer  
Plant Manager  
Chemical Engineer  
Electrical Engineer  
Sales

**Light Industrial**

Packaging  
General Labor  
Forklift  
Shipping/Receiving  
Machine Operator  
Cleaning/Janitorial  
Order Selectors  
Ticketing  
Food Service

**Skilled Trade**

Carpenter  
Electricians  
HVAC Mechanic  
Automotive Mechanic  
Electronic Technician  
CNC Machine Operator  
Welders  
Plumbers

The Best Employers in the County Use Berks & Beyond Employment Services.



Employment Services, Inc.

**Reading**

926 Penn Ave  
Wyomissing, PA 19610  
610.376.9675

**Pottstown**

238 High St.  
Pottstown, PA 19464  
484.945.0516

**Allentown**

1136 Hamilton St.  
Allentown, PA 18101  
610.43.9270

**York**

1628 E. Market St.  
York, PA 17403  
717.843.0031



Employment Services, Inc.

We specialize in temporary and permanent employee placement, so you don't have to.

*Time and efficiency mean everything to your business...and Berks and Beyond Employment Services will give you more of both.*

*By saving your most valuable resources—time and money—you can concentrate on building your business. Whether you need temporary help for seasonal increase, long term assistance during a maternity or medical leave, or need a permanent employee but would prefer to avoid the difficult process of hiring, Berks and Beyond can help.*

## About Us

In 1998, Berks & Beyond Employment Services, Inc. was formed as a solution to businesses with staffing problems. The purpose of operation of the company is to provide businesses with qualified employees on a temporary and permanent basis.

Berks & Beyond is a complete Employment Service specializing in both temporary and permanent placement. We use a state-of-the-art computer system which allows us to search our extensive database and place qualified employees in a matter of minutes. We are also able to test and train your employees and/or applicants in the most up to date computer software packages available.

Since our opening on July 20, 1998 we have had the opportunity to help many companies in the area appreciate the true meaning of customer service and satisfaction.

Our business has experienced vast growth due to referrals from gratified customers. This has allowed us to open additional offices in Allentown, Pottstown, and York. We believe this growth is due largely to Berks & Beyond being a locally owned and operated full employment service. With management so readily available we are able to tailor our services to each company's individual needs. We invest in today's technology for recruiting employees using popular methods such as internet, and job boards. *We won't wait for prospective employees to come to us we will go out and find them for you.*

*With a substantial database of qualified employees, and a long list of satisfied customers, our staffing service will help your business move in the right direction.*



## Our Guarantee

*Working together...working better.* These are not just words for us.. they represent our business philosophy. As your partner in business, we give you this guarantee: If you are dissatisfied with the performance of any Berks and Beyond employee, notify our office within 4 hours of work and we will replace that employee at no cost to you. Period. No exceptions. No Excuses. We stand behind our guarantee 100%...that's why we're better and that's how we'll make your business better.

## Industrial

Visit our website for all your personnel needs.  
[www.berksandbeyond.com](http://www.berksandbeyond.com)



## Managerial

## Technical

## Clerical

